

# SCHOOL START INFORMATION

## Everything You Need to Know

Welcome to the 2009-10 school year!

**School starts on Tuesday, August 25<sup>th</sup>.**

**\*\*First week of school will be Tuesday through Friday\*\***

### **School Start Times:**

Grades 7-12 start at 8:03

Grades K-6 start at 8:15

\*Breakfast is served from 7:40-8:10

**Please DO NOT send students earlier than 7:40**

### **7-12 Registration:**

Students completed a pre-registration last spring. However, students should come in to finalize their schedules and receive their locker assignments.

Mrs. Maughan will be conducting registration on:

**\* August 19<sup>th</sup> and 20<sup>th</sup>**

### **School Supplies:**

A school supply list will be included in this packet.

### **Welcome to our New Staff members:**

Mr. Don Jenkins- Counselor

Mr. Lee Hudson- 7-12 Industrial Arts

Ms. April Erickson- Art

**New policies-** Refer to Student Handbooks for complete policies.

### **Attendance- Grades 9-12 (New policy)**

It is the policy of Lincoln Public Schools that regular school attendance is essential for all students and that the school will work cooperatively with students and parents toward that end. Regular attendance is important in the development of an effective learning environment as well as ensuring student success in the classroom. Good attendance habits are also necessary in the development of sound character traits and for success in the work world.

1. A student will be allowed ten (10) absences per class, per semester, including all excused and unexcused absences. When a student is absent beyond the ten allowable days, each additional day will result in a loss of 10

percentage points from that student's semester grade in that class.

2. Absences that WILL NOT be used in calculating the attendance record are:
  - School-related
  - Bereavement in the immediate family
  - Court-ordered absences
  - Medical absence- with Dr.'s note
  - In-School suspension

### **Meals:**

Meals (breakfast and lunch) **must be** purchased in advance.

Students will be notified and parents will be contacted when the account balance is \$4.00 and below by the school secretary.

**Breakfast-** A school breakfast program is maintained by the school district and all students may eat, if they so desire. Student breakfasts are \$1.25 per day. If you qualify for free or reduced lunches, you also qualify for free breakfast or reduced cost breakfast at \$.30 per day. Students will be allowed one carton of milk with breakfast. Additional cartons of milk are \$.35 each.

**Lunch-** A school lunch program is maintained by the school district and all students may eat, if they so desire. Student lunches are \$1.75 for grades K-6 and \$2.00 for grades 7-12, or at a reduced cost at \$.40 per day, if you qualify. Students will be allowed one carton of milk with lunch. Additional cartons of milk are \$.35 each.

Free and reduced cost hot lunch applications are available in the school office. Parents are encouraged to take advantage of the program and fill out the required forms, which will determine eligibility. Your contact person will be Ms. Carol Williams, School Clerk. Phone number 362-4201.

**Cell Phone Usage (New Policy)** Cell phones are allowed in our school. If brought to school, cell phones shall not be visible, must be powered off and kept in a locker during the instructional day (8:00 am until school is released). However, students in grades 7-12 may use their cell phone during the lunch period outside of the school building.

The use of cell phones disrupts the instructional program and distracts from the learning environment. Therefore, any cell phone use during the instructional day is grounds for confiscation by school officials, including classroom teachers.

In addition to the instructional day:

1. Cell phones are not allowed to emit any ring tone or other noise during any school-sponsored program or activity.
2. Unauthorized cell phone use, including text messaging and digital photography, is prohibited while on school-sponsored transportation. Cell phones may only be used at the front of a bus, under proper supervision.
3. Cell phones are not allowed to be used in the bathrooms or locker rooms at any time.

**Consequences:**

- 1<sup>st</sup> time- Warning-phone will be confiscated and parents will be required to pick up the phone. (3 points)
- 2<sup>nd</sup> time- 1 day of ISS-phone will be confiscated and parents will be required to pick up the phone. (5 points)
- 3<sup>rd</sup> time- 3 days of OSS-phone will be confiscated and kept by the administration for the remainder of the school year. (25 points)

**\*\*Inappropriate use of a camera phone may lead to a recommendation by the Administration to the Board for expulsion of the student(s).\*\***

**Graduation Requirements**

- a) Total of 22 credits- Class of 2010
- b) Total of 23 credits- Class 2011
- c) Course of credit requirements

**Class of 2011**

English.....	4 credits	4 credits
History.....	3 credits	4 credits
Mathematics....	2 ½ credits	3 credits
Science.....	2 credits	2 credits
Health Enh.....	2 credits	2 credits
Computers.....	1 ½ credits	
Practical Arts...	1 ½ credits	2 credits
Fine Arts.....	1 credit	2 credits
	17 ½ credits	19 credits
Electives....	4 ½ credits	4 credits
Total.....	22 credits	23 credits

**Digital Media Players/Walkman**

No Digital Media Players (iPods, Zunes, etc.) or walkman (headphones) may be used during school hours unless student has permission from the teacher whose class they are in at the time of use.

**School Dress Code:**

Before you make that expensive trip to the store for school clothes, you and your student need to know about Lincoln School's dress code.

- a) Shorts, split skirts and mini skirts may be worn throughout the school year. They must be acceptable in appearance and shorts/skirts must be finger length as observed by the student's hand on their leg.
- b) Spandex shorts and spandex pants can be worn only under other apparel.
- c) Sleeveless shirts may be worn but tank tops must be worn with a T-shirt underneath. Girls shirts exposing shoulders, such as halter tops or tube tops, are not acceptable. Straps narrower than three fingers wide shall not be allowed (i.e., such as, spaghetti straps). Shirts must be of reasonable length and not exposing mid drifts.
- d) No sunglasses, hats, or headgear are to be worn in the school building during school hours, regardless of sex or fashion. (Hats are to be taken off when you enter the building, put on when you leave the building.) These rules apply to both sexes. Hats found being worn, will be confiscated until the end of the quarter. At that time, they may be picked up from the Principal.
- e) No clothing that advertises alcohol, drugs or tobacco products may be worn. Also, clothing with vulgar, obscene or suggestive inscriptions is not permitted.
- f) If a teacher or administrator feels that the appearance of a student is disruptive to the learning environment, that student will be required to change clothes. All inappropriate clothing will be confiscated by the Principal and a clean gray t-shirt will be provided for the remainder of the day. Only after a parent meeting with the Principal, can inappropriate clothing be retrieved.
- g) Hooded garments may be worn, but hoods may not be worn covering the head in the building or classroom.
- h) Coats within the building and classroom are acceptable under the following conditions:
  - 1) The classroom teacher has the final say whether coats can be worn or not in the room.
  - 2) If the teacher determines there is a problem: example a heavy winter coat causing a body odor problem offensive to others.
  - 3) A classroom activity is designed where coats would not be acceptable modeling.
  - 4) Violation of 1, 2, or 3 above and refusal to comply would fall under the discipline area of student defiance.
- i) Backpacks are to be kept in lockers or in an arranged area.

j) Clothing must be reasonably clean and not exposing skin or undergarments.

k) Footwear must be worn at all times during school hours.

### **CAMPUS AND USE OF VEHICLES:**

All grades 9<sup>th</sup> -12<sup>th</sup> students will be required to read, sign and initiate a conversation with their parent or guardian regarding this policy and responsibilities. It is required that all students obtain a parent signature on one of the options before any, Open Campus rules are in effect. If no signed form is turned in the student will stay on campus during the noon hour.

### **Open Campus:**

Any student with a legal driver's license and a vehicle provided to them has the responsibility to know whether or not their parents have sanctioned driving at the noon hour. If, however, that student drives dangerously, does not obey basic traffic rules, and/or spins gravel on school grounds, they will immediately lose noon hour driving privileges for the remainder of the quarter. The parents of said student will be immediately notified. No student in 9<sup>th</sup> grade or younger shall ride in a student-driven vehicle.

**\*\*See student handbook for rules\*\***

### **Discipline Policy:**

Please refer to the 'student handbook' for the complete procedure.

### **Athletics:**

Students in grades 7-12 will need a physical before they can practice or participate.

-HS Football begins on August 14<sup>th</sup>;

-HS Volleyball and Cross-Country begin on Aug. 17<sup>th</sup>.

-Junior High Football begins on August 24<sup>th</sup>

-Junior High Volleyball begins on August 25<sup>th</sup>.

**\*Student-Athlete Dress Code:** Wearing apparel for student athletes should be neat, clean, appropriate and in good repair. Boys—nice pants and shirt- tie at coach's discretion; Girls—dresses or nice pants. **\*\*No "Blue jeans"**

Lincoln athletes are to present a desirable image to the public at all times, home and away, as you are representing our school and community. Be proud to be a **LYNX!**

### **ATHLETIC PARENT MEETINGS:**

High School- August 24<sup>th</sup> at 7:00 pm

JrHi- August 31<sup>st</sup> at 7:00 pm

**\*\***(this parent meeting will cover all sports)

### **Eligibility for Extra-Curricular Activities:**

**Grades 5<sup>th</sup> -12<sup>th</sup>:** Students will have to pass all classes on a weekly basis with a 65% or better to be eligible. \*When calculating eligibility, all I's (Incompletes) will be counted as a non-passing grade until the work is turned in.

### **Ticket Prices:**

High school athletic ticket prices for the 2009-10 school year will be:

\$5.00- Adults

\$2.00- 7<sup>th</sup>-12<sup>th</sup> students **and LHS graduates from 2005-2009**

\$1.00- K-6<sup>th</sup>- (**Must be accompanied by a parent or adult**)

Junior High sports- athletic ticket prices will be:

\$2.00- Adults

\$1.00- K -12<sup>th</sup> students

**\*Senior citizens-** (62 and older) Free admission to all events\*

**Yearly Passes-** entitle your **immediate family** access to all sporting events, except tournaments:

\$60.00- Family

\$50.00- Adult couple

\$30.00- Single Adult

\$15.00- K-12 students

### **Immunizations:**

Under Montana law all students need the following immunizations- 4DPT, 3 Polio and MMR. Students in grades 7-12 must have a second MMR prior to the start of the school year, also, entering Kindergarten students need 2 MMR's. If proof of adequate immunization is not received, we can not admit the student as per state law. If your child has received immunizations, please make sure that the school has received notification for our records. If you have any questions, please call the County Health Department or Beth Cottingham, the county health nurse. Ms. Cottingham's number is 457-8925.

### **Medication:**

Students may take medication as arranged by parents. Students are to report to the teacher when they have medication and leave the medication with the teacher or in the office. Any prescription medicines should be held in the vault of the main office and dispensed properly and logged. In order for any medicine/ aspirin to be dispensed by the office the parent/guardian will need to fill out a Medicine Dispensation Form. This form explains our policy in depth.

### **Insurance:**

Student accident insurance with additional dental coverage is available to student through the school. The cost of the insurance is nominal. Applications are available in the school office. Send checks directly to the insurance company: Student Assurance Services. It is important for you to know that the school district does not carry accident insurance on students. The Lincoln School District highly recommends that all students purchase this insurance, if you are not already covered under your family's insurance program.

### **Information on CHIP:**

The School office has information about Montana's Child Health Insurance Program. If you would like an application, call Carol Williams at 362-4201 or stop by the school office.

### **Student Visitors:**

Students that are not enrolled in Lincoln School will not be allowed to attend classes with an enrolled Lincoln student.

### **Art and Shop Fee** (7<sup>th</sup> and 8<sup>th</sup> grade)

A \$20.00 fee will be collected from 7<sup>th</sup> and 8<sup>th</sup> graders for Art and Shop supplies. This fee can be paid at the office any time during the year.

### **Family Educational Rights and Privacy (FERPA):**

\*\*See enclosure in this packet\*\*

### **Open House:**

\*\*Thursday, Sept. 17- 4:30-7:30

All parents are encouraged to attend our Open House and meet their child's teacher(s).

### **Upcoming Events:**

- August 14- HS Football practice
- August 16- HS VB and Cross-Country practice
- August 21 & 24- Teacher Orientation meetings
- August 24- JrHi FB practice begins  
HS Athletic Parent Meeting (all sports)- 7:00 pm
- August 25- 1<sup>st</sup> Day of School  
-JrHi VB practice begins
- August 27- **Parent Orientation** to the four-day school week- **7:00 pm**
- August 28- HS VB vs. Charlo- here- 5:30
- Aug. 29- HS VB at Drummond Tourney

HS FB vs. Victor- here- 1:00

- Aug. 31- **JrHi Athletic Parent Meeting (all sports)**
- Sept. 3- HS VB vs. Drummond- here- 5:30
- Sept. 4- HS VB at St. Regis- 5:30
- Sept. 5- HS FB at Gardiner- 1:00; X-C at Harrison
- Sept. 7- No School- Labor Day
- Sept. 8- JrHi VB vs. Potomac- here- 4:30
- Sept. 10- X-C- Lincoln Meet- 4:30
- Sept. 11- HS FB vs. Charlo- here- 3:00;  
HS VB vs. P-Burg- here- 5:30
- Sept. 12- HS VB at P-Burg tourney;  
JrHi VB at Drummond Jamboree;  
JrHi FB vs. Charlo- here- 12:00
- Sept. 14- HS JV FB at Charlo- 4:00;  
School Board meeting- 7:00
- Sept. 15- JrHi VB at Potomac- 4:30
- Sept. 16- School pictures & Fall sports
- Sept. 17- JrHi VB at Drummond- 4:00;  
Open House- 4:30-7:30
- Sept. 18- HS FB at Noxon- 7:00;  
JrHi VB at Alberton- 1:00  
JrHi VB at Alberton- 1:00;  
HS VB vs. Victor- here- 5:30

### **Forms to be returned to school:**

- 1) Medical Information Form
- 2) Student Technology Use Agreement
- 3) Web- permission Form
- 4) Open and Closed Campus Form - (Grades 9-12)
- 5) Medical Dispensation Form (Optional- see explanation under Medication in this letter)
- 6) Free and Reduced Meal Application (Optional- parents are encouraged to take advantage of this program.)

### **Informational Items:**

- 1) 2009/10 School Calendar
- 2) Bus Routes times
- 3) School Supply Lists
- 4) FERPA form
- 5) Title I (Board Policy 2160P)
- 6) Special Education Services (Board Policy 2161)
- 7) Student Handbooks
- 8) Insurance Forms (See explanation under Insurance in this letter.)